SEMINOLE COUNTY PUBLIC SCHOOLS
Job Description

MAINTENANCE MECHANIC, Mason

QUALIFICATIONS

- High School Diploma or equivalence or Florida Special Diploma.
- Five (5) years verifiable experience in masonry contraction or three (3) years experience accompanied with an approved vocational certification.
- Class “D” or “E” driver’s license required upon start date.
- Ability to read and comprehend structural and architectural drawings and details
- Ability to physically perform responsibilities listed below.
- Knowledge of technology as related to specific job functions.

REPORTS TO Division Supervisor **SUPERVISES** No Supervisory duties

POSITION GOAL

To ensure District concrete masonry construction is maintained and repaired in an efficient manner as District needs demand with minimal service disruption

PERFORMANCE RESPONSIBILITIES

1. * Construct and repair cast in place concrete structures, concrete and brick masonry.
2. * Construct and place formwork and steel reinforcing.
3. * Plaster walls and repair plastered walls.
4. * Install and repair floor tile and other ceramic finish material.
5. * Oversee and ensure the proper completion of work when performed and assisted by assigned Helpers and/or Laborers.
6. * Assist in estimating and planning maintenance and construction projects.
7. * Accurately and promptly document labor hours and materials expended on assigned tasks
8. * Identify and report to Supervisor repair needs and safety discrepancies when observed at facilities.
9. * Able to safely operate and work from ladders, scaffolding, platforms and personnel lifts
10. * Assist in the design and specification of masonry construction and materials and verifying the performance of work completed under purchase order contracts.
11. * Maintain accountability and inventory for assigned tools and equipment.
12. Perform other duties as assigned by the Division Supervisor.

**Denotes essential job function/ADA*

TERMS OF EMPLOYMENT

PAY GRADE
District Salary Schedule
D-06 **$34,401 - $61,091**
M-**12** D-**258** H-**2064**

POSITION CODES
PeopleSoft Position **Multiple**
Personnel Category **17**
EEO-5 Line **53**
Function **Vary**
Survey Code **81030**
Job Code **1639**

ADA CODES
2 **Very Heavy Work**
3 **B through V**
4 **C through K**

BOARD APPROVED
April 8, 1997